

Appropriations Project Request - Fiscal Year 2018-19

For projects meeting the Definition of House Rule 5.14

1. Title of Project: Cuban American Bar Association Pro Bono Project Inc.
2. Date of Submission: 11/13/2017
3. House Member Sponsor: Manny Diaz
Members Copied:

4. DETAILS OF AMOUNT REQUESTED:

- a. Has funding been provided in a previous state budget for this activity? Yes
If answer to 4a is ?No? skip 4b and 4c and proceed to 4d, Col. E
- b. What is the most recent fiscal year the project was funded? 2017-18
- c. Were the funds provided in the most recent fiscal year subsequently vetoed? No
- d. Complete the following Project Request Worksheet to develop your request:

FY:	Input Prior Year Appropriation for this project for FY 2017-18 <i>(If appropriated in 2017-18 enter the appropriated amount, even if vetoed.)</i>			Develop New Funds Request for FY 2018-19 <i>(Requests for additional RECURRING funds are prohibited.)</i>		
Column:	A	B	C	D	E	F
Funds Description:	Prior Year Recurring Funds	Prior Year Nonrecurring Funds	Total Funds Appropriated <i>(Recurring plus Nonrecurring: column A + column B)</i>	Recurring Base Budget <i>(Will equal non-vetoed amounts provided in Column A)</i>	Additional Nonrecurring Request	TOTAL Nonrecurring plus Recurring Base Funds <i>(Will equal the amount from the Recurring base in Column D plus the Additional Nonrecurring Request in Column E.)</i>
Input Amounts:		100,000	100,000		250,000	250,000

5. Are funds for this issue requested in a state agency's Legislative Budget Request submitted for FY 2018-19? No
 - 5a. If yes, which state agency?
 - 5b. If no, which is the most appropriate state agency to place an appropriation for the issue being requested? Department of Legal Affairs and Attorney General
 - 5c. Has the appropriate state agency for administering the funding, if the request were appropriated, been contacted? Yes
 - 5d. Describe penalties for failing to meet deliverables or performance measures which the agency should provide in its contract to administer the funding if appropriated.

return of said funds to the proper department

6. Requester:

- a. Name: Lesley Mendoza
- b. Organization: Cuban American Bar Association Pro Bono Project, Inc.
- c. Email: lesley@cabaprobono.com
- d. Phone #: (305)458-2003

7. Contact for questions about specific technical or financial details about the project:

- a. Name: Lesley Mendoza
- b. Organization: Cuban American Bar Association Pro Bono Project, Inc.
- c. Email: lesley@cabaprobono.com
- d. Phone #: (305)458-2003

8. Is there a registered lobbyist working to secure funding for this project?

- a. Name: Jorge Chamizo
- b. Firm: Floridian Partners LLC
- c. Email: jorge@flapartners.com
- d. Phone #: (850)981-0551

9. Organization or Name of entity receiving funds:

- a. Name: Cuban American Bar Association Pro Bono Project, Inc.
- b. County (County where funds are to be expended): Broward, Collier, Martin, Miami-Dade, Palm Beach
- c. Service Area (Counties being served by the service(s) provided with funding): Broward, Collier, Martin, Miami-Dade, Palm Beach

10. What type of organization is the entity that will receive the funds? (Select one)

- For Profit
- Non Profit 501(c) (3)
- Non Profit 501(c) (4)
- Local Government
- University or College
- Other (Please describe)

11. What is the specific purpose or goal that will be achieved by the funds being requested?

Funds requested will be spent on providing free legal representation and services to the poor in order to assure that they are afforded due process of law and granted access to our courts. We assist all indigent individuals and families regardless of race, creed, color, gender or national origin. The goal is to empower the most vulnerable members in our community, through legal services, so that they can become contributing members of our great state.

12. Provide specific details on how funds will be spent. (Select all that apply)

Spending Category	Description	Nonrecurring (Should equal 4d, Col. E) Enter ?0? if request is zero for the category
Administrative Costs:		
<input checked="" type="checkbox"/> a. Executive Director/Project Head Salary and Benefits	Executive Director is in charge of supervising all of the legal work provided through the office, including the organization and execution of all legal service clinics. Director is also in charge of mentoring and recruiting pro bono attorneys and supervising the administration of the office.	35,000
<input checked="" type="checkbox"/> b. Other Salary and Benefits	Office Manager is responsible for performing the day to day administrative functions of the office including but not limited to accounting, record keeping, maintenance of the files and tracking of all cases on our legal server case management system.	20,000
<input type="checkbox"/> c. Expense/Equipment/Travel/Supplies/Other		
<input checked="" type="checkbox"/> d. Consultants/Contracted Services/Study	Consultants include a subcontracted CFO to manage the organizations accounting and a marketing company	20,000

	to help with outreach and recruitment of pro bono attorneys	
Operational Costs:		
<input checked="" type="checkbox"/> e. Salaries and Benefits	Staff Attorneys and Paralegals are responsible for the delivery of services. Staff Attorneys and paralegals are responsible for providing clients with free legal services necessary including legal counsel/advice, brief services & court representation.	160,000
<input checked="" type="checkbox"/> f. Expenses/Equipment/Travel/Supplies/Other	This amount covers office supplies (Paper, Pens, files etc.); parking when attending court hearings; mileage when traveling to meet clients; interpreters; court reporters and filing fees.	15,000
<input type="checkbox"/> g. Consultants/Contracted Services/Study		
Fixed Capital Construction/Major Renovation:		
<input type="checkbox"/> h. Construction/Renovation/Land/Planning Engineering		
TOTAL		250,000

13. For the Fixed Capital Costs requested with this issue (In Question 12, category ?h. Fixed Capital Outlay? was selected), what type of ownership will the facility be under when complete? (Select one correct option)

N/A

14. Is the project request an information technology project?

No

15. Is there any documented show of support for the requested project in the community including public hearings, letters of support, major organizational backing, or other expressions of support?

No

16. Has the need for the funds been documented by a study, completed by an independent 3rd party, for the area to be served?

No

17. Will the requested funds be used directly for services to citizens?

Yes

17a. What are the activities and services that will be provided to meet the purpose of the funds?

seek to empower the most vulnerable in our community so that they can gain stability and become contributing members of our state.

17b. Describe the direct services to be provided to the citizens by the funding requested.

Citizens will receive free legal services and representation. Areas of legal services include, but are not limited to domestic violence, dependency, representation of victims of human trafficking, family law, legal services for veterans, guardianship and probate.

17c. Describe the target population to be served (i.e., "the majority of the funds requested will serve these target populations or groups.").

Select all that apply to the target population:

- Elderly persons
- Persons with poor mental health
- Persons with poor physical health
- Jobless persons
- Economically disadvantaged persons
- At-risk youth
- Homeless
- Developmentally disabled
- Physically disabled
- Drug users (in health services)
- Preschool students
- Grade school students
- High school students
- University/college students
- Currently or formerly incarcerated persons
- Drug offenders (in criminal Justice)

- Victims of crime
- General (The majority of the funds will benefit no specific group)
- Other (Please describe)

17d. How many in the target population are expected to be served?

- < 25
- 25-50
- 51-100
- 101-200
- 201-400
- 401-800
- >800

18. What benefits or outcomes will be realized by the expenditure of funds requested? (Select each Benefit/Outcome that applies)

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit
<input type="checkbox"/> Improve physical health		
<input type="checkbox"/> Improve mental health		
<input type="checkbox"/> Enrich cultural experience		
<input type="checkbox"/> Improve agricultural production/promotion/education		
<input type="checkbox"/> Improve quality of education		
<input type="checkbox"/> Enhance/preserve/improve environmental or fish and wildlife quality		
<input type="checkbox"/> Protect the general public from harm (environmental, criminal, etc.)		
<input type="checkbox"/> Improve transportation conditions		
<input type="checkbox"/> Increase or improve economic activity		
<input type="checkbox"/> Increase tourism		

<input type="checkbox"/> Create specific immediate job opportunities		
<input type="checkbox"/> Enhance specific individual's economic self sufficiency		
<input type="checkbox"/> Reduce recidivism		
<input type="checkbox"/> Reduce substance abuse		
<input type="checkbox"/> Divert from Criminal/Juvenile justice system		
<input type="checkbox"/> Improve wastewater management		
<input type="checkbox"/> Improve stormwater management		
<input type="checkbox"/> Improve groundwater quality		
<input type="checkbox"/> Improve drinking water quality		
<input type="checkbox"/> Improve surface water quality		
<input checked="" type="checkbox"/> Other (Please describe): Free Legal Services to the poor to	Individuals served will receive free legal services. CABA will provide free legal services to at least 600 individuals for the Fiscal Year 2018-2019. Individuals served will fill out satisfaction surveys to report on the specific benefit that they gained through the legal services provided.	All Legal services provided, including Court Representation, will be documented in our Legal Server Case Management system. Additionally, files will be kept documenting the services provided and outcome achieved.

19. Provide the total cost of the project for FY 2018-19 from all sources of funding (Enter ?0? if amount is zero):

Type of Funding	Amount	Percent of Total	Are the other sources of funds guaranteed in writing?
1. Amount Requested from the State in this Appropriations Project Request:	250,000	38.1%	N/A
2. Federal:	0	0.0%	No

3. State: (Excluding the requested Total Amount in #4d, Column F)	0	0.0%	No
4. Local:	157,000	23.9%	Yes
5. Other:	250,000	38.1%	Yes
TOTAL	657,000	100%	

20. Is this a multi-year project requiring funding from the state for more than one year?

Yes

20a. How much state funding would be requested after 2018-19 over the next 5 years?

- <1M
- 1-3M
- >3-10M
- >10M

20b. How many additional years of state support do you expect to need for this project?

- 1 year
- 2 years
- 3 years
- 4 years
- >= 5 years

20c. What is the total project cost for all years including all federal, local, state, and any other funds? Select the single answer which best describes the total project cost. If funds requested are for ongoing services or for recurring activities, select ?ongoing activity?.

- ongoing activity ? no total cost
- <1M
- 1-3M
- >3-10M
- >10M