

# Appropriations Project Request - Fiscal Year 2020-21

## For projects meeting the Definition of House Rule 5.14

1. Title of Project: Adult Literacy League - Improving the Lives of Central Floridians through Literacy and Education
2. Date of Submission: 10/02/2019
3. House Member Sponsor: Anna Eskamani  
Members Copied:

### 4. DETAILS OF AMOUNT REQUESTED:

- a. Has funding been provided in a previous state budget for this activity? No  
*If answer to 4a is "No" skip 4b and 4c and proceed to 4d, Col. E*
- b. What is the most recent fiscal year the project was funded?
- c. Were the funds provided in the most recent fiscal year subsequently vetoed?
- d. Complete the following Project Request Worksheet to develop your request:

FY:	Input Prior Year Appropriation for this project for FY 2019-20 <i>(If appropriated in 2019-20 enter the appropriated amount, even if vetoed.)</i>			Develop New Funds Request for FY 2020-21 <i>(Requests for additional RECURRING funds are prohibited.)</i>		
Column:	A	B	C	D	E	F
Funds Description:	Prior Year Recurring Funds	Prior Year Nonrecurring Funds	Total Funds Appropriated  <i>(Recurring plus Nonrecurring: column A + column B)</i>	Recurring Base Budget  <i>(Will equal non-vetoed amounts provided in Column A)</i>	<b>Additional Nonrecurring Request</b>	<b>TOTAL Nonrecurring plus Recurring Base Funds</b>  <i>(Will equal the amount from the Recurring base in Column D plus the Additional Nonrecurring Request in Column E.)</i>
Input Amounts:					25,000	25,000

5. Are funds for this issue requested in a state agency's Legislative Budget Request submitted for FY 2020-21? No
  - 5a. If yes, which state agency?
  - 5b. If no, which is the most appropriate state agency to place an appropriation for the issue being requested? Department of Education
  - 5c. Has the appropriate state agency for administering the funding, if the request were appropriated, been contacted? No
  - 5d. Describe penalties for failing to meet deliverables or performance measures which the agency should provide in its contract to administer the funding if appropriated.  
Vender will see a reduction of 10% in invoiced service per every contract item deemed incomplete or tardy.

6. Requester:

- a. Name: Gina Solomon
- b. Organization: Adult Literacy League
- c. Email: gsolomon@adulteracyleague.org
- d. Phone #: (407)422-1540

7. Contact for questions about specific technical or financial details about the project:

- a. Name: Gina Solomon
- b. Organization: Adult Literacy League
- c. Email: gsolomon@adulteracyleague.org
- d. Phone #: (407)422-1540

8. Is there a registered lobbyist working to secure funding for this project?

- a. Name: None
- b. Firm: None
- c. Email:
- d. Phone #:

9. Organization or Name of entity receiving funds:

- a. Name: Adult Literacy League
- b. County (County where funds are to be expended): Orange, Osceola, Seminole
- c. Service Area (Counties being served by the service(s) provided with funding): Orange, Osceola, Seminole

10. What type of organization is the entity that will receive the funds? (Select one)

- For Profit
- Non Profit 501(c) (3)
- Non Profit 501(c) (4)
- Local Government
- University or College
- Other (Please describe)

11. What is the specific purpose or goal that will be achieved by the funds being requested?

At the Adult Literacy League, for the past 51 years, we have served to build a literate community. Our mission is: we educate adults to become self-sufficient members of society and we advocate on behalf of adult and family literacy. We recruit and train volunteers to serve as one-to-one tutors and class instructors to nearly 1,300 adult learners weekly and we put books and educational supplies into the hands 1,000 preschoolers and their families annually.

12. Provide specific details on how funds will be spent. (Select all that apply)

Spending Category	Description	Nonrecurring (Should equal 4d, Col. E) Enter "0" if request is zero for the category
Administrative Costs:		
<input checked="" type="checkbox"/> a. Executive Director/Project Head Salary and Benefits	Program Manager- salary (\$4,100) payroll taxes (\$314) benefits (\$820)	5,234
<input checked="" type="checkbox"/> b. Other Salary and Benefits	Intake & Assessment Specialist- salary (\$2,800) payroll taxes (\$214) benefits (\$642)	3,656
<input type="checkbox"/> c. Expense/Equipment/Travel/Supplies/Other		
<input type="checkbox"/> d. Consultants/Contracted Services/Study		
Operational Costs:		
<input type="checkbox"/> e. Salaries and Benefits		
<input checked="" type="checkbox"/> f. Expenses/Equipment/Travel/Supplies/Other	Percentage of each of the following: Adult Literacy League facility rental; utilities; computers/technology/databases; student data management; curriculum/books; volunteer management	16,110
<input type="checkbox"/> g. Consultants/Contracted Services/Study		

Fixed Capital Construction/Major Renovation:		
<input type="checkbox"/> h. Construction/Renovation/Land/Planning Engineering		
TOTAL		25,000

13. For the Fixed Capital Costs requested with this issue (In Question 12, category “h. Fixed Capital Outlay” was selected), what type of ownership will the facility be under when complete? (Select one correct option)

- For Profit
- Non Profit 501(c) (3)
- Non Profit 501(c) (4)
- Local Government (e.g., police, fire or local government buildings, local roads, etc.)
- State agency owned facility (For example: college or university facility, buildings for public schools, roads in the state transportation system, etc.)
- Other (Please describe)

14. Is the project request an information technology project?

No

15. Is there any documented show of support for the requested project in the community including public hearings, letters of support, major organizational backing, or other expressions of support?

Yes

15a. Please Describe:

We receive funding through the competitive, reviewed grants processes of the City of Orlando and Orange County's Citizens Commission for Children. There are public hearings held throughout these grants processes. Additionally, we have MOUs with many community partners including the Early Learning Coalition of Orange County, the Orange, Osceola and Seminole county library systems, and Valencia College to name a few.

16. Has the need for the funds been documented by a study, completed by an independent 3rd party, for the area to be served?

No

17. Will the requested funds be used directly for services to citizens?

Yes

17a. What are the activities and services that will be provided to meet the purpose of the funds?

We will recruit and train volunteers as tutors and instructors to our adult students. We offer more than 50 classes throughout our tri-county service area and we currently have nearly 300 pairs of volunteer tutors and adult students who are looking to improve their reading and writing, or English communication skills. These funds will support our operating costs – rent, technology, staffing. We are a small and streamlined full time staff of only 7 serving 1000 children and 3,500 adults annually.

17b. Describe the direct services to be provided to the citizens by the funding requested.

We work with employers, health and human service providers, local media and community partners to recruit both students and tutors for our program. We assess our students using a combination of standardized assessment tools, monthly tutoring reports, instructor assessment and student self-assessment. We are helping our students to become active participants in their communities. Literate parents raise literate children. We are enabling our students to become better workers, parents, and citizens!

17c. Describe the target population to be served (i.e., "the majority of the funds requested will serve these target populations or groups").

Select all that apply to the target population:

- Elderly persons
- Persons with poor mental health
- Persons with poor physical health
- Jobless persons
- Economically disadvantaged persons
- At-risk youth
- Homeless
- Developmentally disabled
- Physically disabled
- Drug users (in health services)
- Preschool students
- Grade school students
- High school students
- University/college students
- Currently or formerly incarcerated persons
- Drug offenders (in criminal Justice)
- Victims of crime
- General (The majority of the funds will benefit no specific group)
- Other (Please describe)

17d. How many in the target population are expected to be served?

< 25

- 25-50
- 51-100
- 101-200
- 201-400
- 401-800
- >800

18. What benefits or outcomes will be realized by the expenditure of funds requested? (Select each Benefit/Outcome that applies)

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit
<input type="checkbox"/> Improve physical health		
<input type="checkbox"/> Improve mental health		
<input type="checkbox"/> Enrich cultural experience		
<input type="checkbox"/> Improve agricultural production/promotion/education		
<input checked="" type="checkbox"/> Improve quality of education	Increased scores on standardized assessments (BEST Literacy for English Language Learning students, GAIN for native English-speaking students, Diagnostic Inventory for adults with very low-level literacy skills). We also offer a GED prep program, and more than 90% of our students who have successfully completed the program and passed the GED exam go on to post-secondary or career programs. The GED is the key to unlocking future educational opportunities!	Increased scores / levels from pre to post test on standardized tests; passage of the GED exam
<input type="checkbox"/> Enhance/preserve/improve environmental or fish and wildlife quality		

<input checked="" type="checkbox"/> Protect the general public from harm (environmental, criminal, etc.)	Students self-report on quarterly self-assessments and instructors/tutors report on a monthly basis using our uniform "monthly tutoring report" form, accessible on the Adult Literacy League website.	Students who enter employment or gain improved employment have increased access to income required to do things like enroll their children in enrichment programs, for example.
<input type="checkbox"/> Improve transportation conditions		
<input checked="" type="checkbox"/> Increase or improve economic activity	Enter employment or achieve improved/increased employment. The majority of our students come to us with the expressed goal of getting a job or getting a better job. This is an outcome that is collected as students self-report, or their tutors report on their behalf.	Students report on this as do the volunteers working with the students. More than 80% of the adults we're working with are immigrants coming from 70 different countries, speaking more than 40 different languages. They come to us with improving their English so they're able to enter the Central Florida workforce.
<input type="checkbox"/> Increase tourism		
<input type="checkbox"/> Create specific immediate job opportunities		
<input checked="" type="checkbox"/> Enhance specific individual's economic self sufficiency	Enter / improved employment through improved literacy and increased education. As our adult students gain employment or better employment, their economic situations naturally improve.	Monthly tutoring reports, instructor reports, quarterly student self-assessments.
<input type="checkbox"/> Reduce recidivism		
<input type="checkbox"/> Reduce substance abuse		
<input type="checkbox"/> Divert from Criminal/Juvenile justice system		
<input type="checkbox"/> Improve wastewater management		

<input type="checkbox"/> Improve stormwater management		
<input type="checkbox"/> Improve groundwater quality		
<input type="checkbox"/> Improve drinking water quality		
<input type="checkbox"/> Improve surface water quality		
<input type="checkbox"/> Other (Please describe):		

19. Provide the total cost of the project for FY 2020-21 from all sources of funding (Enter "0" if amount is zero):

Type of Funding	Amount	Percent of Total	Are the other sources of funds guaranteed in writing?
1. Amount Requested from the State in this Appropriations Project Request:	25,000	100.0%	N/A
2. Federal:	0	0.0%	No
3. State: (Excluding the requested Total Amount in #4d, Column F)	0	0.0%	No
4. Local:	0	0.0%	No
5. Other:	0	0.0%	No
<b>TOTAL</b>	<b>25,000</b>	<b>100%</b>	

20. Is this a multi-year project requiring funding from the state for more than one year?

No