



---

# **Government Operations & Technology Appropriations Subcommittee**

**Wednesday, November 6, 2019  
1:00 - 3:00 p.m.  
17 House Office Building (Morris Hall)**

**Meeting Packet**



# The Florida House of Representatives

## Appropriations Committee

### Government Operations & Technology Appropriations Subcommittee

Jose R. Oliva  
Speaker

Jayer Williamson  
Chair

#### AGENDA

Wednesday, November 6, 2019

17 HOB (Morris Hall)

1:00 – 3:00 p.m.

- I. Call to Order / Roll Call
- II. Opening Remarks/Introductions
- III. Presentations by:
  - Department of Financial Services on the Florida PALM Project (Planning, Accounting, and Ledger Management) replacement of the state's accounting and treasury systems by **Melissa Turner, Project Director, Florida PALM Project**
  - Department of Management Services on state real estate and facilities / update on current and pending projects by **Jonathan Satter, Secretary**
- IV. Closing Remarks / Meeting Adjourned



# Florida **PALM**

Planning, Accounting, and Ledger Management



# FLORIDA PALM PROJECT

HOUSE GOVERNMENT OPERATIONS AND  
TECHNOLOGY APPROPRIATIONS SUBCOMMITTEE  
NOVEMBER 6, 2019



Florida **PALM**  
Planning, Accounting, and Ledger Management

# Overview of Current Systems

- ▶ Florida PALM Project was established in 2014 to replace the state's legacy accounting and cash management systems
  - Florida Accounting Information Resource (FLAIR) provides accounting resources to State agencies
  - Cash Management System (CMS) is used to manage cash funds
- ▶ Florida has grown beyond the capabilities of current technology
- ▶ Florida PALM will be a single, integrated financial management solution



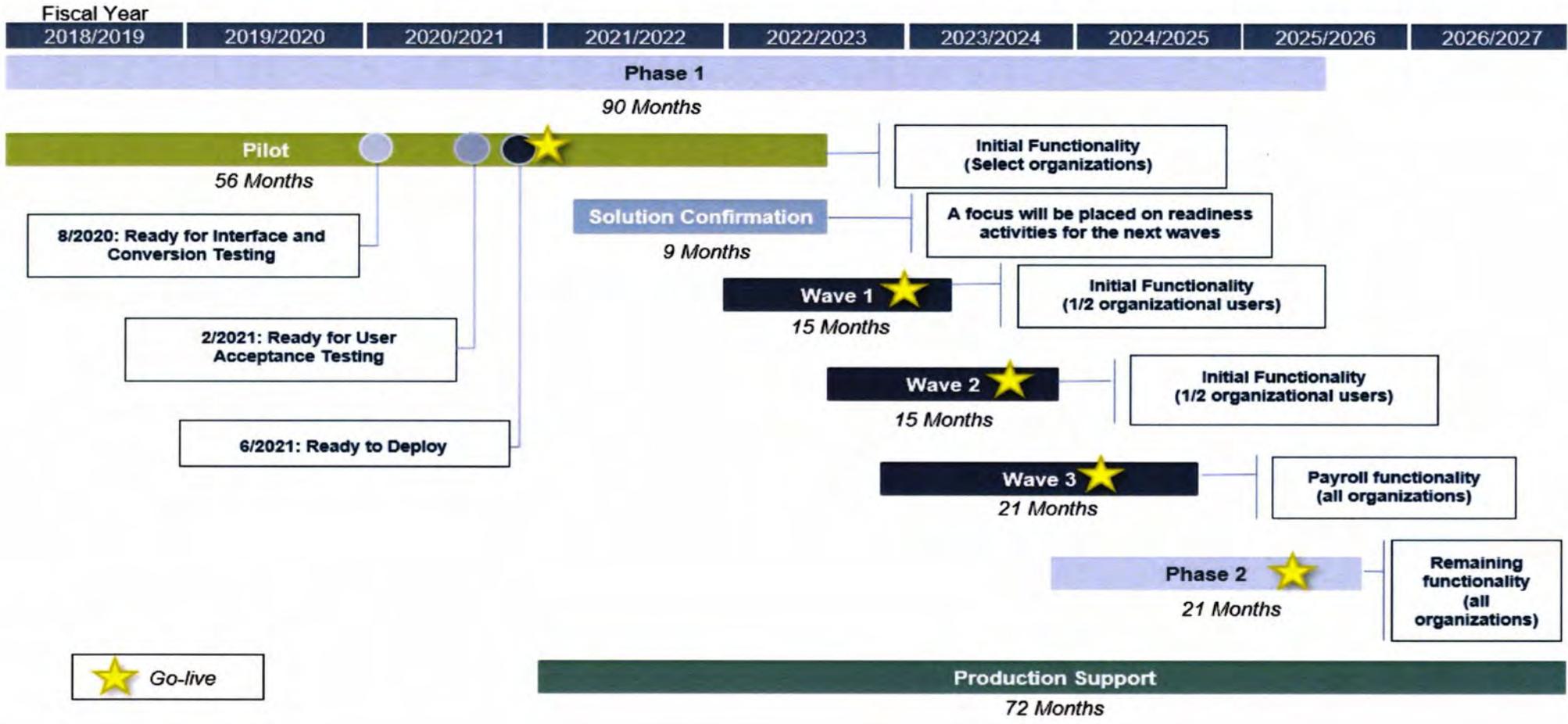
# Pilot Organizations – 2021 Implementation

**FloridaPALM**  
Planning, Accounting, and Ledger Management

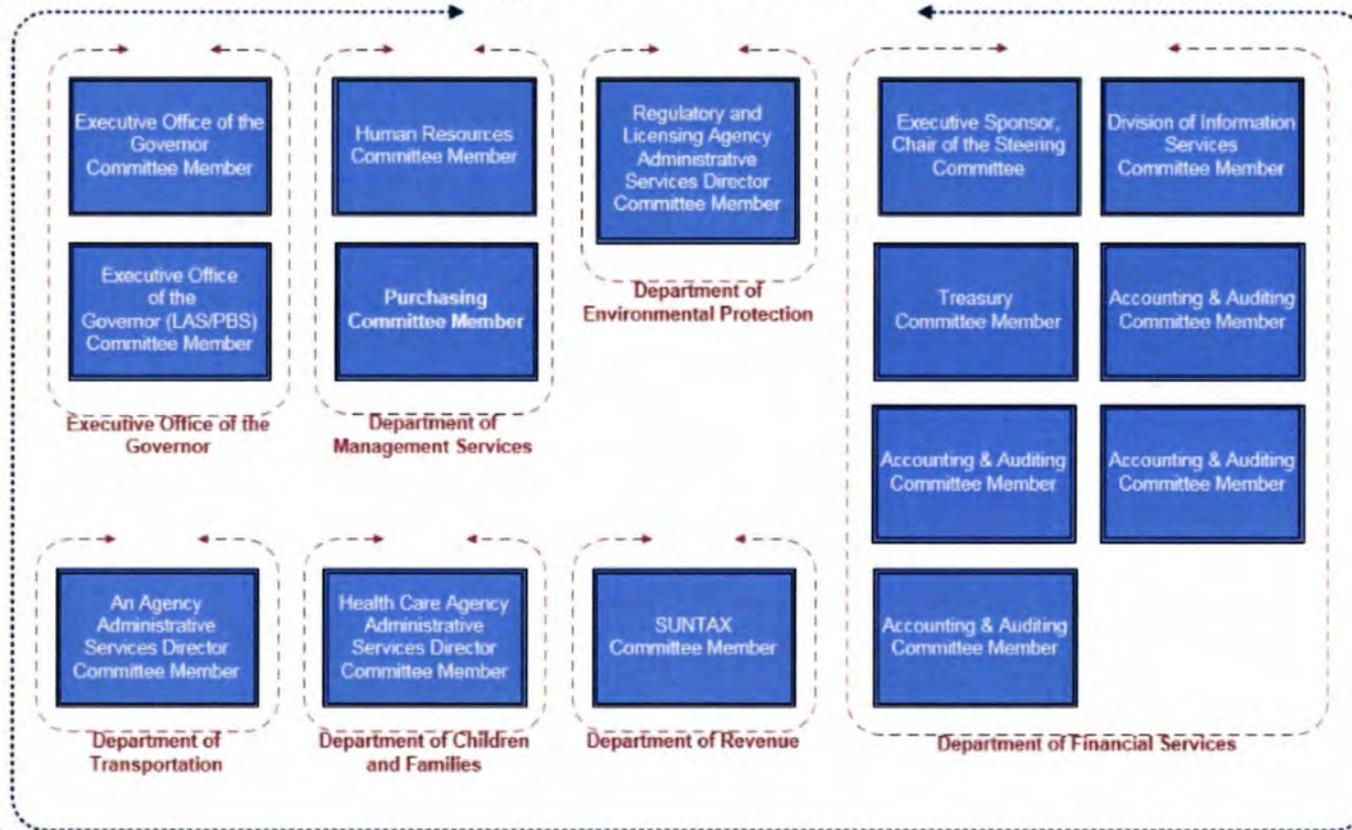
Introducing the five Pilot organizations:



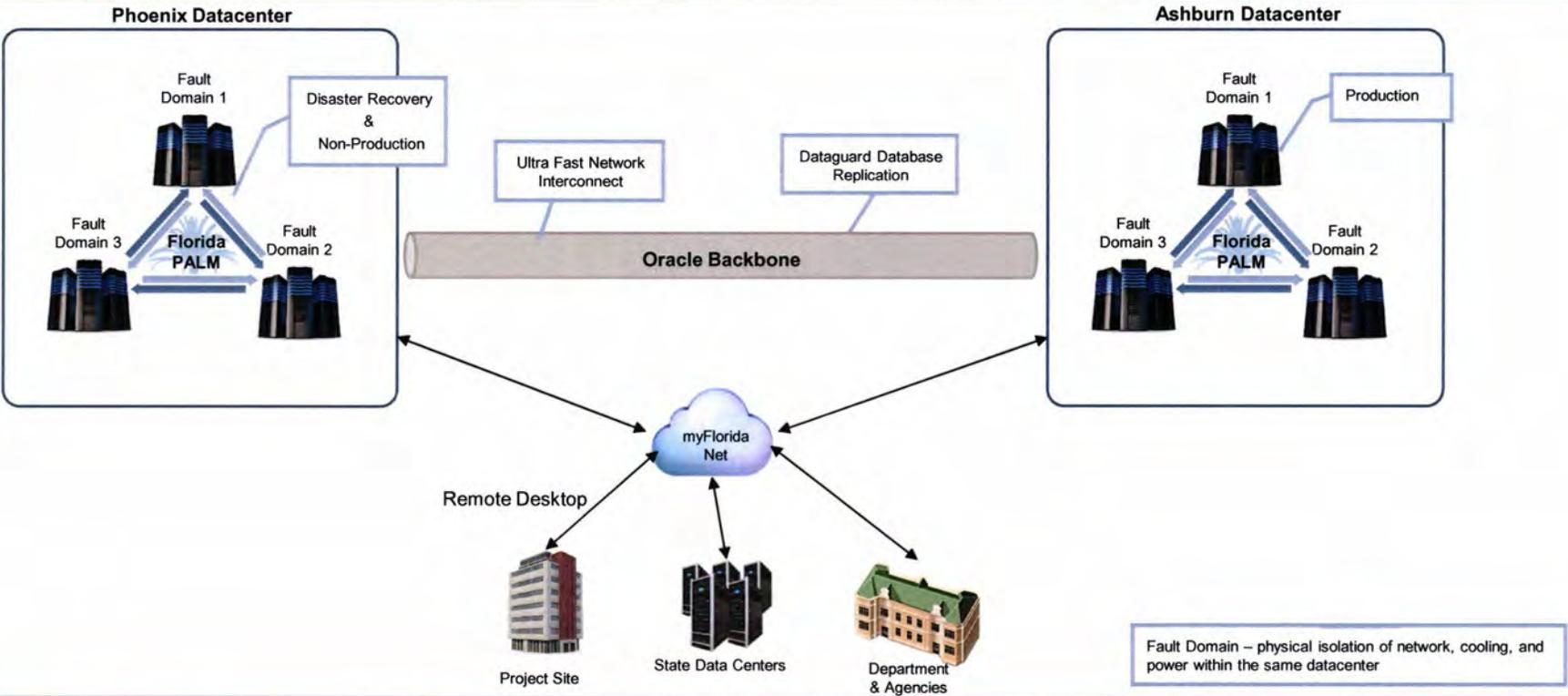
**FloridaPALM**  
Planning, Accounting, and Ledger Management



# Executive Steering Committee



# Solution Architecture

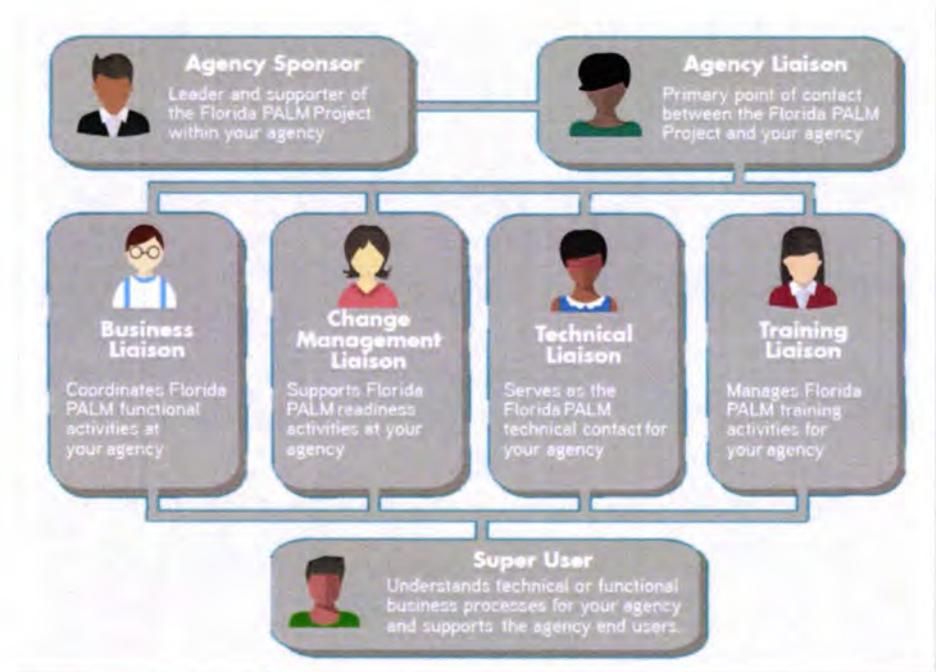


# Communication and Engagement Activities



# Communication and Engagement Activities

- ▶ Change Champion Network
  - Primary channel for communication between organizations and the Project
  - Provides internal support for organizations
- ▶ Frequent touchpoint meetings with Pilot, Wave, and FFMIS partners
- ▶ Communication packages, presentations, posters, flyers, postcards



# Communication and Engagement Activities

- ▶ Representative Agencies Workgroups
- ▶ All Agency Confirmation sessions
- ▶ Organizational Readiness Survey
- ▶ CCN Town Hall
- ▶ Chart of Account Design working sessions



# Interface Connections

- ▶ Analyze connections to organization business systems
- ▶ Introduce expandable and modern interface capabilities
- ▶ Minimize change to retiring systems
- ▶ Standardize connections for Florida PALM
- ▶ Enable organization adoption with wave deployments
- ▶ Collaborate regularly with interfacing partners



# Testing Before Implementation

- Unit Test
- Regression Test
- Security Test
- System Test
- Mock Conversion Test
- Penetration Test
- Interface & Integration Test
- User Acceptance Test
- Performance Test
- Parallel & Comparison Test
- Operational Readiness Test
- Disaster Recovery Test



# Budget Amendment Releases

- ▶ Budget to be released quarterly
- ▶ Second Quarter is \$3.7 M
- ▶ Proviso asked for four items to be submitted:
  - Standardized Business Process Models
  - Organizational Readiness Assessment
  - Interface and Integration Strategy
  - Data Conversion and Migration Strategy

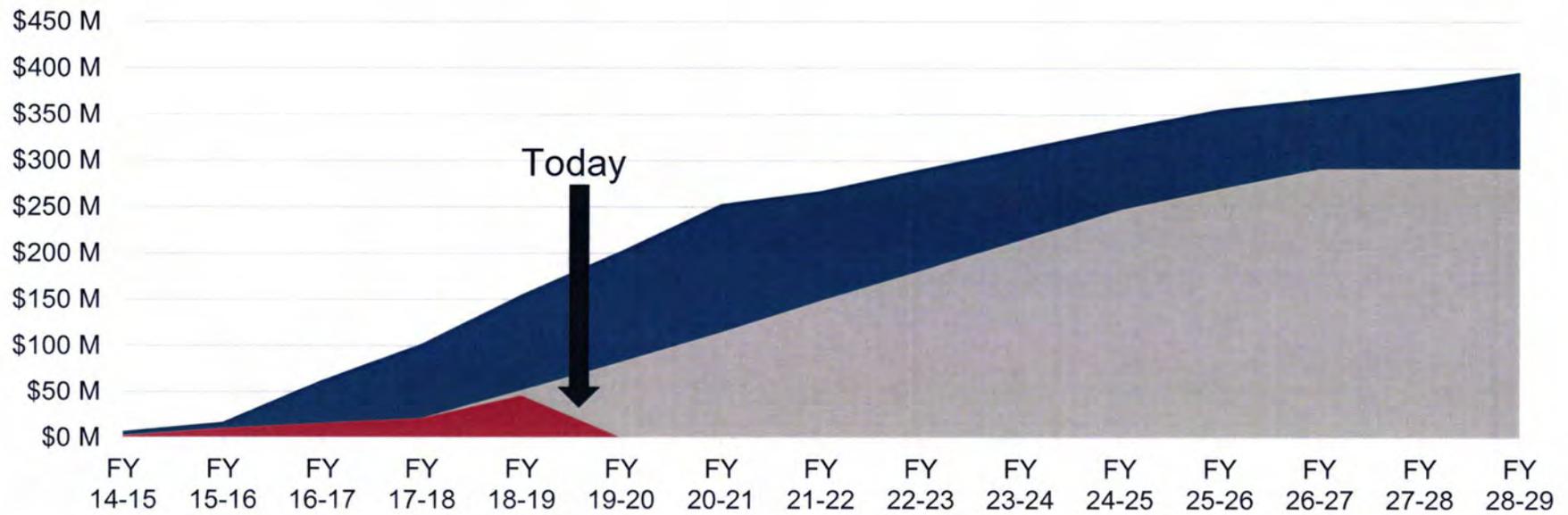


# Budget Request for FY 2020-21

- ▶ Legislative Budget request for FY 2020-21: \$33.4 M
  - Special Category: \$26.4 M
    - Contract for software and integrator services: \$22.7 M
    - Project administration, additional contract support services including independent verification and validation: \$3.7 M
  - Salaries & Benefits for 61 full-time employees: \$7 M



# Total Project Funding Estimate



■ Business Case ■ Planned ■ Actual



# PALM Recommended Statutory Changes

- ▶ Proviso directed DFS to submit by November 1, 2019, final recommendations by the PALM Executive Steering Committee and draft legislation for any statutory changes needed to implement PALM
- ▶ 12 Recommendations included, among others:
  - Replacing references to FLAIR and CMS with Financial Management Subsystem
  - Removing references to FFMIS Board and Coordinating Council, Strategic Task Force to Replace Financial and Cash Management Systems
  - Updating Definitions and Descriptions
  - Modifying prescribed method for retaining documents and records



# Upcoming Activities

- ▶ Non-Production Infrastructure
- ▶ Interim Business Process Models
- ▶ Interfaces, Conversions, and Reports for Pilot Implementation
- ▶ Training Needs Assessment



# Embrace the Journey

**Florida PALM**  
Planning, Accounting, and Ledger Management

# CONTACT INFORMATION

DFS LEGISLATIVE AFFAIRS

[MEREDITH.STANFIELD@MYFLORIDACFO.COM](mailto:MEREDITH.STANFIELD@MYFLORIDACFO.COM)

CONTACT US

[FLORIDAPALM@MYFLORIDACFO.COM](mailto:FLORIDAPALM@MYFLORIDACFO.COM)

PROJECT WEBSITE

[WWW.MYFLORIDACFO.COM/FLORIDAPALM/](http://WWW.MYFLORIDACFO.COM/FLORIDAPALM/)



Florida **PALM**  
Planning, Accounting, and Ledger Management





# Real Estate Program & Facilities Construction Update

Jonathan Satter, Secretary



# REDM Program Responsibilities

## Florida Facilities Pool (Pool)

- ❖ Bonded building pool established in 1985-86
- ❖ 112 facilities
- ❖ 12.4 million square feet

## Lease Administration – 1,474 leases

- ❖ 6.1 million square feet of Pool leased space
- ❖ 6.3 million square feet of private leased space
- ❖ 1 million square feet of other government leases
- ❖ 25,000 leased parking spaces

## Operations and Maintenance

- ❖ Maintains 12.4 million square feet

## Building Construction

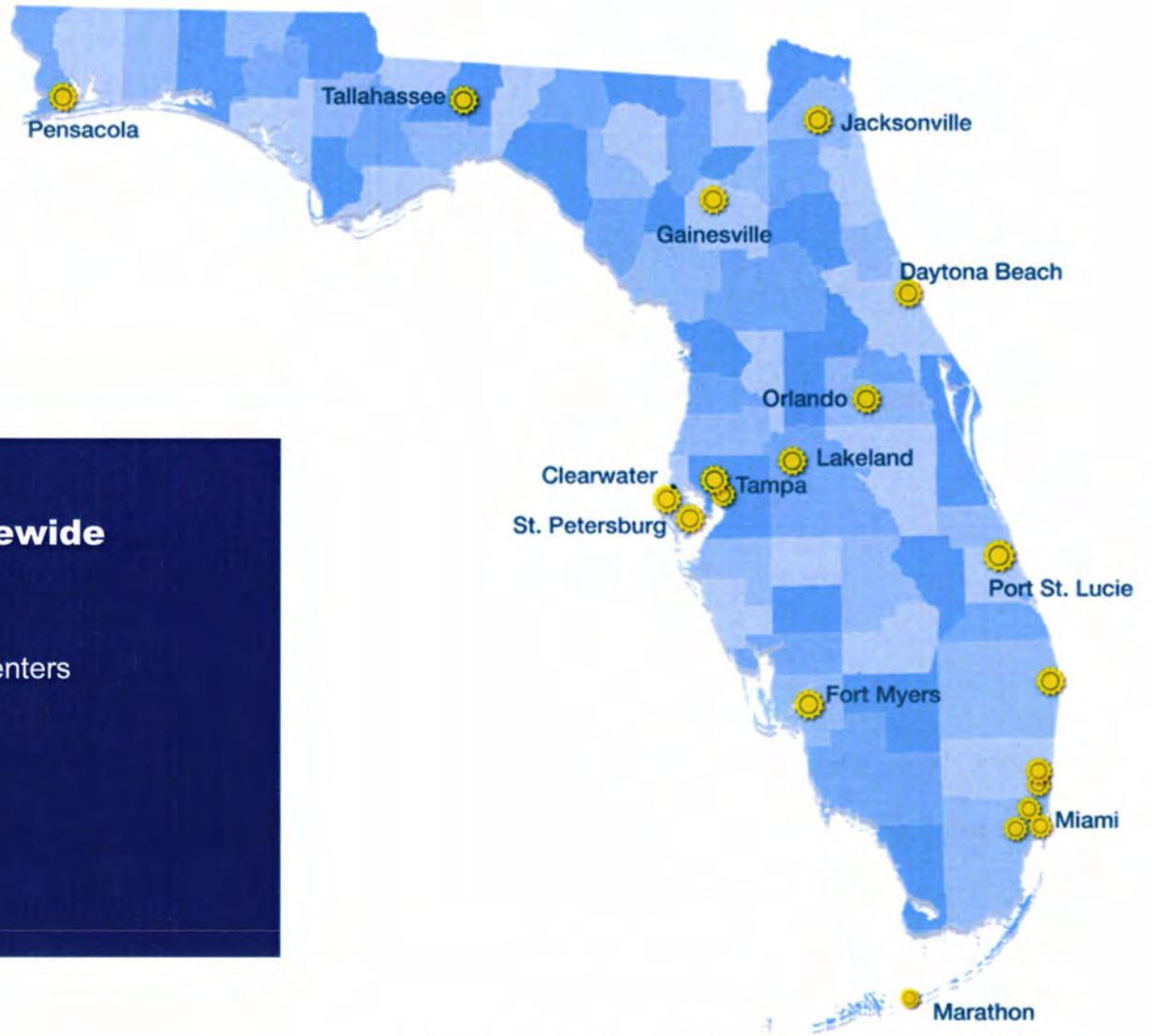
- ❖ Design, Construction Management, and Budget Oversight on state facilities
- ❖ New construction and like kind replacements

## Building Systems

- ❖ Building automation
- ❖ HVAC controls
- ❖ Fire and Life Safety



# REDM Maintained Facility Locations

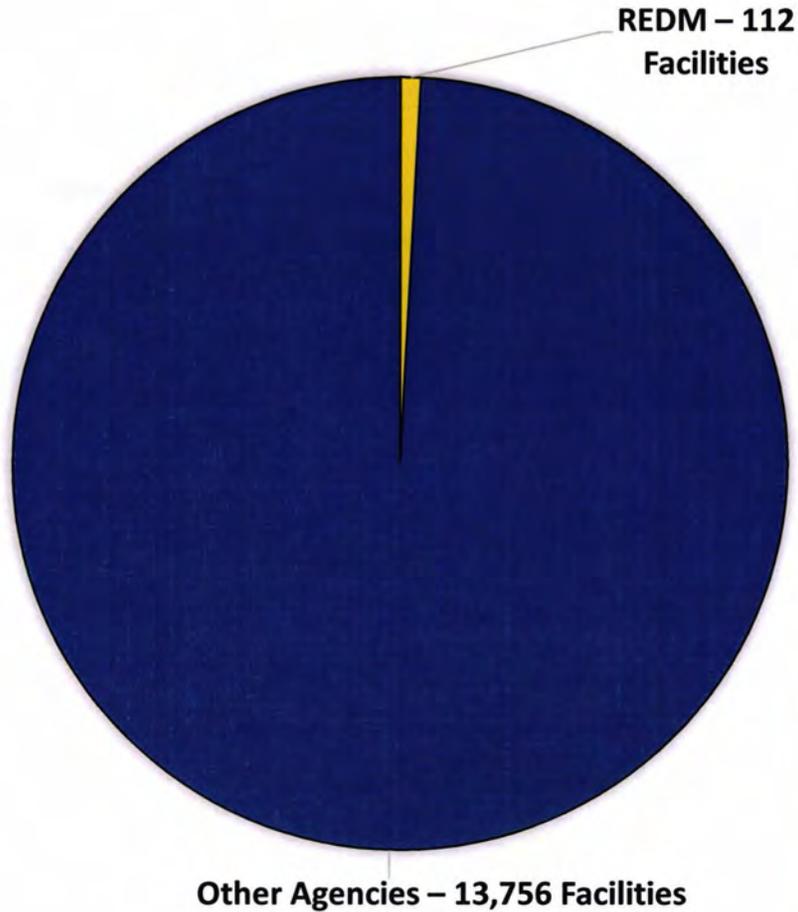


**112**

## REDM Facilities Statewide

- ❖ Capitol Complex
- ❖ Office Buildings & Regional Service Centers
- ❖ Governor's Mansion
- ❖ Laboratories
- ❖ Museums
- ❖ Warehouse Space

# State Owned & Maintained Facilities



**13,868**

**Total State Owned & Maintained Facilities**

- ❖ State Agencies
- ❖ State Universities & Colleges
- ❖ State Water Management Districts
- ❖ State Commissions

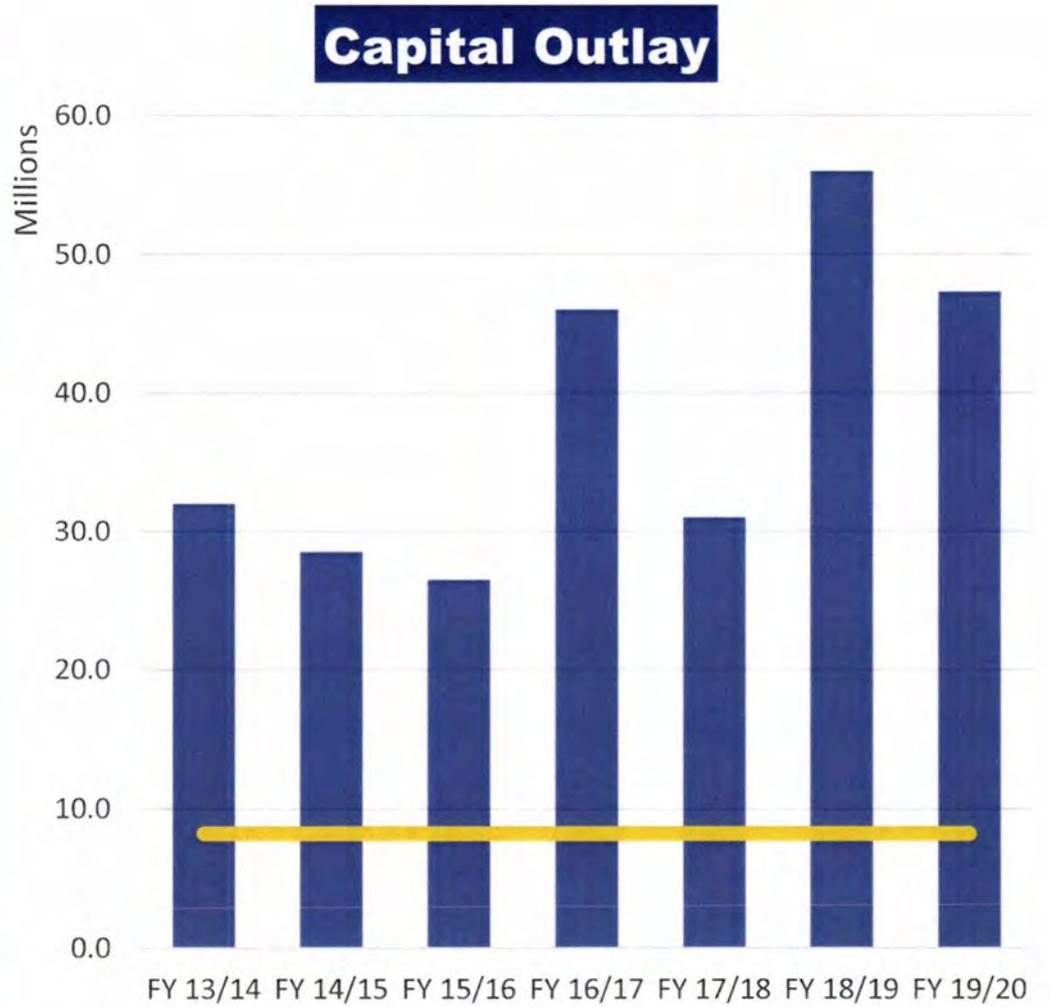


# Fixed Capital Outlay Funding

**\$8.2 Million**  
**Provided by the Rental Rate**

- ❖ Life Safety \$1.5 million
- ❖ Americans with Disabilities (ADA) \$1.5 million
- ❖ Capital Depreciation \$5.2 million

- ❖ **FY 13/14 - \$32.4 million**
- ❖ **FY 14/15 - \$28.4 million**
- ❖ **FY 15/16 - \$26.5 million**
- ❖ **FY 16/17 - \$43.3 million**
- ❖ **FY 17/18 - \$31 million**
- ❖ **FY 18/19 - \$56.3 million**
- ❖ **FY 19/20 - \$47.3 million**





# 5-Year Plan: Fixed Capital Outlay Needs

	<b>5 -Year Totals</b>	
<b>Grand Total All ADA Projects</b>	\$27,500,000	ADA
<b>Grand Total All Life Safety Projects</b>	\$22,725,000	Life
<b>Grand Total All Building Systems Projects</b>	\$308,748,000	Building
<b>Current List</b>	<b>\$358,973,000</b>	

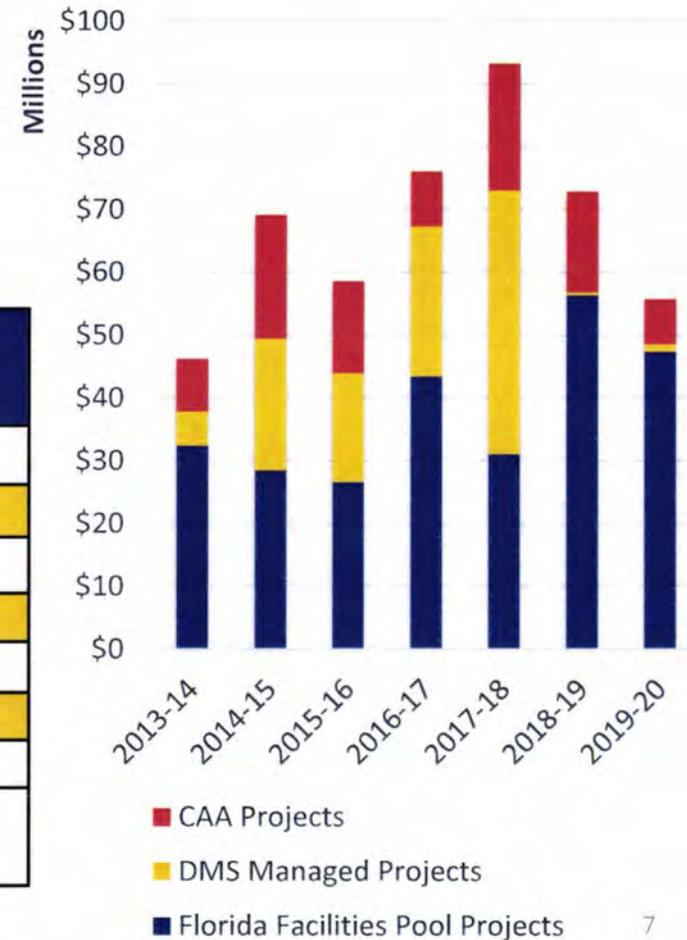


# Project Workload by Funding Summary

**2013-14 Through 2019-20  
Projects Total**

**\$473M**

Fiscal Year	Florida Facilities Pool	DMS Managed	Client Agency Agreement	TOTAL
2013-14	\$32.4M	\$5.4M	\$8.3M	\$46.2M
2014-15	\$28.4M	\$21.8M	\$19.7M	\$69.9M
2015-16	\$26.5M	\$17.5M	\$14.6M	\$58.6M
2016-17	\$43.3M	\$24.3M	\$8.7M	\$76.3M
2017-18	\$31M	\$42.1M	\$20.2M	\$93.3M
2018-19	\$56.3M	\$0.5M	\$16M	\$72.9M
2019-20	\$47.3M	\$1.2M	\$7.1M	\$55.6M
<b>Total</b>	<b>\$265.2M</b>	<b>\$112.8M</b>	<b>\$94.6M</b>	<b>\$473M</b>





# Capitol Complex Improvement Program House & Senate Garage Reconstruction

**Construction Cost**

**\$26,875,485**

**Construction Cost**

**\$29,762,083**

## Senate Parking Garage



## House Parking Garage





# Capitol Complex Improvement Program Roof Rehabilitation

## Construction Cost

**\$4,532,184**





# Capitol Complex Improvement Program Elevator Modernization

Construction Cost	Current Funding
\$19,293,762	\$16,943,762



# Capitol Complex Improvement Program HVAC Modernization

## Construction Funding

**\$21,706,000**

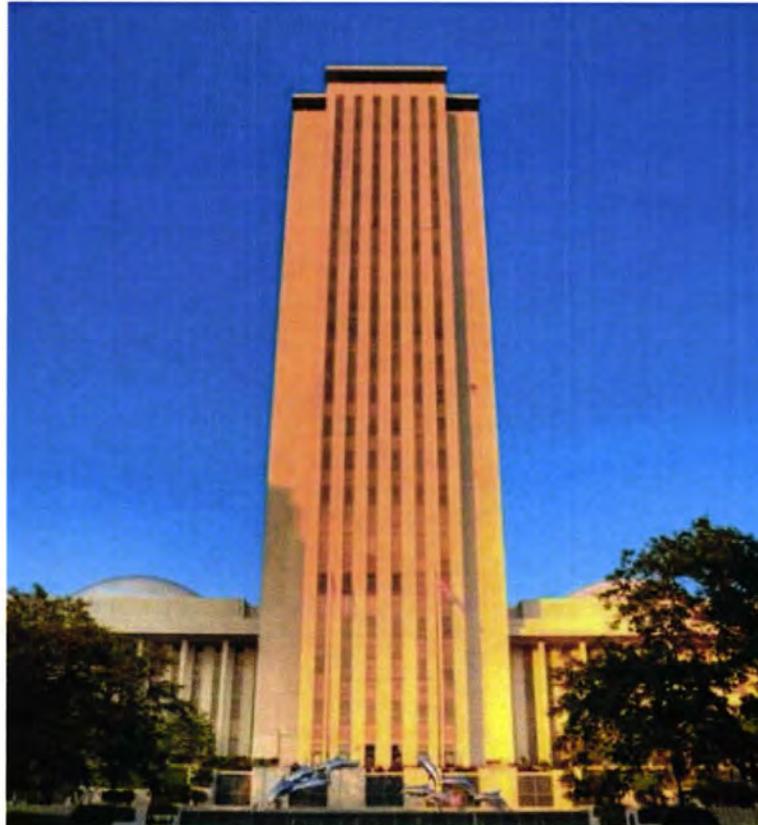


**This is a multi year/multi phase project with additional funding needs**

# Capitol Complex Improvement Program Window Replacement Study

**Estimated Study Cost**

**\$38,000**





# Capitol Complex Improvement Program Waller Park Reconstruction



**Final Design and Estimated Cost due to the Legislature on November 29, 2019**

# Ardie R. Copas State Veterans' Nursing Home

Construction Cost	Current Funding
<b>\$49,718,039</b>	<b>\$49,718,039</b>





# Current Year FCO Projects

- ❖ FY 19/20 Funded Projects = \$47,330,750
- ❖ Priority Projects:
  - ❖ Capitol Complex HVAC Modernization
  - ❖ Capitol Complex Elevator Modernization
  - ❖ Capitol Switchgear Replacement
  - ❖ Capitol Complex Window Replacement Feasibility Study
  - ❖ Pepper Roof Replacement Design



# FY 20/21 FCO Projects

## ❖ FY 20/21 Project Requests

### ❖ Priority Projects:

- ❖ Capitol Complex HVAC Modernization (continuation)
- ❖ Capitol Complex Elevator Modernization (continuation)
- ❖ Waller Park Reconstruction

# Questions



For further questions, please contact:  
Cody Farrill, Legislative Affairs Director  
[Cody.Farrill@dms.myflorida.com](mailto:Cody.Farrill@dms.myflorida.com)  
(850) 487-7001